

Pre-Launch Checklist:

- □ Leadership aware and supports enrollment
- Physiotherapists (PTs) access provider resources available at: <u>www.childhealthbc.ca/hips</u>.
- □ PTs complete the <u>e-learning module</u> / (approx. 45 minutes; easily stopped & started)
- PTs review the clinician booklet: <u>"British Columbia Consensus Statement on Hip</u> <u>Surveillance for Children with Cerebral Palsy: Information for Health Care Professionals</u> <u>Caring for Children with Cerebral Palsy".</u>
- □ PTs review Clinical Exam Instructions
- □ PTs download <u>Referral Pathway</u>, <u>Provider Referral Form</u>, and <u>Enrollment Package</u>
- Organization or PTs request and receive caregiver booklets "What is Hip Surveillance and Why is it Important for My Child? Information for Parents and Caregivers of Children with Cerebral Palsy" from the program Coordinator (including interpreted versions, as needed)

After Completing the Pre-Launch Checklist: You're ready to Enroll!

- □ Step 1: PT provides and reviews <u>caregiver booklet</u> with parent/caregiver
- Step 2: PT completes <u>Provider Referral Form</u> or <u>Enrollment Package</u> with family (see <u>Referral Pathway</u>)
- □ Step 3: PT faxes forms to Hip Surveillance Program Coordinator (604-875-2387)

What Happens Next?

- □ Coordinator will review <u>Provider Referral Form</u> or <u>Enrollment Package</u> (if community PT or coordinator is unsure about child's eligibility, coordinator will call PT to discuss)
- Coordinator will determine if x-ray is recommended
 - If x-ray recommended, Coordinator will mail a letter and x-ray requisition to the family (letter will be cc'd to PT and physician(s)); child must get x-ray at designated location (ie. local hospitals, not private clinics)
 - □ If no x-ray needed, letter will be mailed to family (cc'd to PT and physician(s)) welcoming the child to the program and advising when surveillance is next due
- Coordinator checks in with CDC/PTs quarterly

If you have questions, please contact the Hip Surveillance Coordinator at 604-875-2345 (toll-free in BC 1-888-300-3088), extension 4099, or via email at <u>hips@cw.bc.ca</u>.